



Willowfield Temperance Harriers

Your local running & athletics club!

Revised Constitution

[Reviewed and accepted by Committee on 17th April 2012.]

- 1. Name** **The Club shall be known as Willowfield Temperance Harriers and, will be affiliated to Athletics Northern Ireland.**

- 2. Colours** **The Club colours shall be White and Blue.**

- 3. Objects** **The objects of the Club shall be:**
 - **To encourage and promote Amateur Athletics and Cross Country Running**
 - **To further encourage Amateur Athletics and Cross Country running in schools and youth organisations.**

- 4. Office Bearers** **The Club shall consist of:-**
Patron, Honorary President, Honorary Vice President,
Chairman, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer, Honorary Assistant Treasurer, Captain and Vice Captain

- 5. Election of Officer Bearers** **The Office Bearers shall be elected by nomination and vote at the Annual General Meeting (AGM) and, retiring Office Bearers shall also be eligible for re-election.**
The Offices of Patron, President and Vice President to be Non-voting.

- 6. Auditors** **Must not be members of the Committee and, shall be appointed at the AGM to audit the accounts of the Club for the ensuing year.**

- 7. Committee** **The Committee shall consist of the following:**
- **Chairman, Hon. Secretary, Hon. Asst Secretary, Hon. Treasurer, Captain and 6 other members.**
- 8. Duties of Committee** **To manage the business of the Club.**
To summon, at least once a year, a General Meeting of the Club.
Arrange the date and place for Club meetings, training and races.
Ensure that all competitions under the auspices of the Club shall be conducted in strict accordance with Athletics Northern Ireland's Laws or Rules for competitions.
To control the finances of the Club and ensure that proper financial records are kept.
To appoint a Coach or Coaches (to be co-opted on to Committee).
To elect Honorary Members of Club
To appoint Sub-Committee as may be deemed necessary.
- 9. Absence from Committee** **Any member of Committee absent from three consecutive meetings without sufficient reason shall cease to be a member of the Committee.**
- 10. Committee Vacancy** **The Committee shall have the authority to fill any vacancy that may arise in that body until the following AGM.**
- 11. Annual General Meeting (AGM)** **The AGM shall be held on such date and at such place and time as the Committee shall determine.**
The Honorary Secretary shall give Club members at least 28 days notice of the AGM.
- 12. Special General Meeting (SGM)** **Special General Meetings of the Club may be called by either the Hon. Secretary or Chairman:-**
- On instruction of the Committee**
On receiving a requisition specifying the purpose for which the meeting is desired, signed by not less than five members of the Club.
- Not less than 14 days notice shall be given of any such meeting and, the business shall be stated in**

the circular calling the meeting. No other business can be transacted at this meeting.

The quorum shall consist of not less than 15 members.

13. Alterations to Rules

The rules of the Club may be altered or added to:-

By a Special General Meeting (SGM) called in accordance with Rule 12.

On a Notice of Motion for the AGM proposed and seconded by at least 2 Club members. Every Notice of Motion to be placed on the Agenda for any General Meeting shall be sent in writing to the Hon. Secretary at least 21 days before the date of the meeting.

All notices of motion to be displayed on the Club notice board for not less than 14 days before the date of the meeting.

No alteration or additions to the rules may be made unless carried by a two thirds majority of those present and eligible to vote.

All paid up Club members are eligible to vote.

14. Annual Subscription

The subscriptions to the Club shall be as determined by the AGM or, SGM called for that purpose.

15. Membership

Every candidate for membership shall be proposed and seconded by two Club members who shall furnish details of the name and address of the candidate to the Hon. Secretary. The election shall take place at the next Committee meeting.

16. Resignation

Any member wishing to resign must submit his/her written resignation to the office bearer of the Club.

17. Suspension or Expulsion of Members

The Committee shall have the power to suspend or expel any member of the Club whose conduct they deem prejudicial to the interests of the Club. The Hon. Secretary must notify the member that his/her conduct will be discussed at a particular meeting of the Committee and request him/her to

be present.

All Committee members to be notified of the meeting.

The Committee shall have the power to suspend any member whose subscription is six months in arrears provided that a month's notice in writing shall have been sent to such member by registered letter, addressed to his/her last known address informing him/her of the proposed action of the Committee.

The name and address of any person so suspended from the Club shall be sent to the Hon. Secretary of Athletics Northern Ireland together with the Post Office receipt of the registered letter.

18. Equality

The Club shall respect the rights, dignity and worth of every person within the context of this sport regardless of age, ability, gender, race, religious belief or sexual orientation.

The Club shall commit to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment or abuse.

19. Safeguarding Children and Young People

The Club shall commit to safeguarding the well being of it's members and will develop an awareness of issues which may lead to children being harmed.

The Club shall adopt Safeguarding guidelines through Codes of Conduct for members and all adults working at the Club.

20. Code of Conduct

The Club shall commit to a Code of Conduct for Coaches and volunteers in accordance with guidelines as directed by Athletics Northern Ireland.